

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: January 19, 2005

Division: Public Works

Bulk Item: Yes X No       

Department: Engineering – Construction Mgt.

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**AGENDA ITEM WORDING:** Receipt of monthly report on Change Orders reviewed by the County Administrator.

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**ITEM BACKGROUND:** There were (3) change orders considered and approved by the County Administrator for the period 11/30/04 – 01/04/05.

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**PREVIOUS RELEVANT BOCC ACTION:** On September 9, 1998, Ordinance No. 026-1998 was adopted in order to provide that the County Administrator may approve separate, non-cumulative change orders for construction project contracts and professional service contracts in amounts not to exceed \$25,000.00 or 5% of the original contract price, whichever is greater. The BOCC requested a monthly report of all change orders considered by the County Administrator.

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**CONTRACT/AGREEMENT CHANGE:** N/A

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**STAFF RECOMMENDATIONS:**

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**TOTAL COST:** N/A

**BUDGETED:** Yes X No       

**COST TO COUNTY:** N/A

**REVENUE PRODUCING:** YES        NO X **AMOUNT PER MONTH**        **YEAR**       

**APPROVED BY:** County Atty.        OMB/Purchasing        Risk Management       

Item Prepared By: Berry B. Rikard, Jr. David S. Koppel  
Berry B. Rikard, Jr. P.E., Assistant County Engineer David S. Koppel, P.E., County Engineer

**DIVISION DIRECTOR APPROVAL:** Dent Pierce  
Dent Pierce, Division Director

**DOCUMENTATION:** Included X To follow        Not required       

**DISPOSITION:**        **AGENDA ITEM #** C4

# CHANGE ORDERS

CONSIDERED BY THE COUNTY ADMINISTRATOR  
FOR THE PERIOD 11/01/04 – 11/30/04

PROJECT	CO #	AMOUNT	DESCRIPTION	DATE CONSIDERED	CAUSE
Gato Window Replacement	3	\$38,000.00	- Installation of additional anchors on jambes and frames	*12/23/04	Owner requested.
Renovation of the Old Mariners Hospital	13	(\$740.00)	- credit for card reader locksets	*12/23/04	Owner requested.
Renovation of the Old Mariners Hospital	14	\$943.40	- Purchase & install coil guards for large HVAC units	*12/23/04	Owner requested.

Total \$38,203.40

\* Approved by County Administrator